



It's that time of the year and many of our northern Residents will be leaving their Vintage Grand home and returning up north for the summer months. If you will be away for a period of time, please remember that there are steps of which all owners should take to protect their condominium home while away. Below are some preventative measures that owners can take prior to leaving for the season.

Please feel free to utilize the checklist as a tool to ensure that your Vintage Grand Condominium home is best protected while you are away.

- _____ Shut off main water valve to unit and/or Shut off valve to __water heater__ toilet(s) ___sinks
- _____ Turn breaker off to water heater
- _____ Verify office has copy of key, in case of emergency
- _____ Turn on and leave A/C set to a maximum temperature of 78 degrees
- _____ Replace A/C filter and check overflow
- _____ Check windows and doors to be sure that all are secure
- _____ Place all toilet seats and lids down and seal or place heavy object on the toilet lid(s)

It is always a great idea to have a neighbor, relative, friend or the like periodically check the unit. As an additional preventative measure, you may also wish to contact your personal insurance agent to see if your individual insurance policy requires inspections when your unit is vacant. Every owner's policy is different, so we strongly recommend and encourage each owner to follow up with their agent to provide details on their condominium insurance policy. Feel free to use the below as a checklist for your inspections completed:

- _____ Check pipes for water above and below cabinets and/or any other water intrusion in unit
- _____ Verify that A/C is working and filter is clean
- _____ Check dishwasher for any leaks or standing water
- _____ To help avoid any odor from the pipes, run the water through the pipes including sinks and toilets.
- _____ If above completed, be sure to turn shut off valve(s) back off
- _____ Check refrigerator for operation
- _____ Check water heater for leaks and verify that it is turned off

If leaving for the season, have a great trip and we will see you upon your return. We appreciate your help in protecting your home at Vintage Grand in the best manner possible.